

# Connor Hawke

connor@connorhawke.com

+1 9292849430

## CV

A highly adaptable, multitalented team player combining an analytical mind with natural brand management and creative skills. A varied background lending diverse experiences and assets, including roles in law, design, fraud prevention, and entertainment. US/UK dual citizen. Driver.

## Experience

### **Entertainment professional** (New York)

June 2017 - Present

- SAG-AFTRA film/television/voice actor. Parts included principal lead/supporting. Interests in commercials/voiceovers, including comedic/cartoon. Résumé: [connorhawke.com/act](http://connorhawke.com/act)
- EDM musician with ability in songwriting, instruments, and audio mixing. Proficient in DAWs including Pro Tools, Logic Pro, Adobe Audition, and FLS. [connorhawke.com/music](http://connorhawke.com/music)

### **Fraud and payments executive, Rank Group** (London)

October 2015 - May 2017 (team redundant due to office closure)

- Reviewed customer activity to detect and prevent fraudulent transactions.
- Performed ongoing due diligence, EDD and KYC checks on customers.
- Identified and advised customers who have possible addiction, vulnerabilities or other issues in accordance with the company's responsible gambling policy.
- Processed withdrawals/transactions for credit/debit cards, e-wallets, cheques, and wires.
- Disputed chargebacks and retrieval requests to recover losses.
- Reviewed and responded to customer queries, working closely with customer service.
- Trained staff and created manuals to detail processes.
- Advised on potential improvements and issues in relation to existing tools and processes, to increase team productivity and maximize KPIs.

### **Fraud analyst, lastminute.com** (Surrey)

January 2014 - October 2015 (prior to team redundancy due to office closure)

- Used bespoke and commercial tools to detect and prevent fraudulent transactions.
- Analyzed data and generated reports to increase awareness of trends.
- Assisted law enforcement and financial institutions with investigations.
- Interviewed customers over phone to determine legitimacy.
- Worked between 100 and 200 flagged orders on a typical day while maintaining low chargeback and false positive rates.
- Created manuals to detail processes.

### **Graphic designer, various including OPR, Principal International, freelance** (Surrey)

May 2010 - January 2014

- Produced logos, banners, sites, corporate presentations, email campaigns, brochures, designs for physical stands, and newspaper adverts, playing a key role in effectively promoting property investment deals.
- Advised internal/external directors/staff in developing projects and technical solutions.

### **Vacation placement, Rosenblatt Solicitors** (London)

June 2013

- Worked in the real estate department, reviewing and editing lease agreements, and developing my knowledge of property law concepts and procedures.

**Supporting artiste, *The Casting Collective*** (Shepperton)

May 2011 - July 2011, August 2012

- Interacted directly with principal cast and crew for effective scene execution.
- Posed for CGI replications to be used in film.
- Gained experience with filming protocol.

**Marketing and business development intern, *Wall Street Options*** (New York)

September 2008

- Role required assisting Head of Marketing & Business Development with preparing marketing pitch books, database development, and financial research.

**Legal intern, *Mayer Brown*** (London)

May 2007 - July 2007

- Paid intern who worked in the finance group, editing corporate documents including memorandums, articles of association, debentures, financial agreements, legal opinions, security filings, and transaction diagrams.
- Made bibles to help in financial transactions, company searches, corporate procedures.
- Performed winding-up company solvency searches by phone after gathering relevant details from governmental databases.
- Attended corporate meetings, court cases, law libraries and client offices to develop my knowledge of legal settings and procedures and to assist in transactions with clientele.

## Volunteering

**Back to the Floor, *Grosvenor Casinos*** (London)

April 2016

- Paid employee shadowing various areas of the casino including reception, bar and restaurant, gaming floor, cashier, security, and retail EDD.

**Creative director, *New York University***

March 2007

- Coordinated the creative direction for club events.
- Helped to achieve record attendance rates.

**Volunteer, various including *St. John the Baptist School*** (Surrey)

September 2004 - July 2005

- Volunteered in a variety of roles, including as a teacher assistant helping to supervise students, as a cultural events stand leader, and as a greeting cards producer.
- Presented with awards for my achievements by the Mayor of Woking.

## Education

**Graduate**

Between 2009 - 2014 I attended courses at different institutions for professional development, including: Baruch College, CUNY; Harvard Extension School; London School of Business and Finance; The Snow Centre; University of Law.

**New York University**

Bachelor of Arts (B.A.), Economics, Honors, 2006 - 2009

**ACS International School Egham**

International Baccalaureate Diploma Programme, Honors, 2004 - 2006

Activities: varsity sports